

What is a Local Administrator?

A Local Administrator is the person with 'System Administrator' iBB Admin rights who looks after the day to day operation of iBB or you.

Below is a table which outlines the User Groups grantable by a Local Administrator and those which need to be set up centrally by the bank:

User Group	Description	Before	After
All Package Functionality	Allows the User full access to the iBB system.	<ul style="list-style-type: none"> ▪ Paper form to the bank 	<ul style="list-style-type: none"> ▪ Paper form to the bank
View all Account Information	Allows the User to view all information regarding accounts.	<ul style="list-style-type: none"> ▪ Online by Local Administrator 	<ul style="list-style-type: none"> ▪ Online by Local Administrator
Create all Payments & iBP	Allows the User to create Domestic and International Beneficiaries and Payments.	<ul style="list-style-type: none"> ▪ Paper form to the bank 	<ul style="list-style-type: none"> ▪ Online by Local Administrator
Authorise all Payments	Allows the User to authorise Domestic and International Payments which have been created.	<ul style="list-style-type: none"> ▪ Paper form to the bank 	<ul style="list-style-type: none"> ▪ Paper form to the bank
Authorise IBP	Allows the user to authorise Bulk Payment files which have been created previously.	<ul style="list-style-type: none"> ▪ Paper form to the bank 	<ul style="list-style-type: none"> ▪ Paper form to the bank
Local Administrator	Allows the User to carry out certain 'household' functions for the Company.	<ul style="list-style-type: none"> ▪ Paper form to the bank 	<ul style="list-style-type: none"> ▪ Paper form to the bank
File Download	Allows the User to download Autorec files (Autorec and Autorec extended).	<ul style="list-style-type: none"> ▪ Paper form to the bank 	<ul style="list-style-type: none"> ▪ Online by Local Administrator