



# Change Client Contact or Address on iBusiness Banking (iBB)

How to complete the form

**1** Please use a **BLACK** pen

**2** Mark boxes like this   
 If you make a mistake, do this   
 and mark the correct box

**3** Please use **BLOCK CAPITAL**   
 **LETTERS** and leave one   
 space between each word

Entity Name   
An Existing User ID

## Section 1: Amend Client Contact Person

We wish to change our Client Contact to the Person that is detailed below

Please Note: The new customer contact must be one of the Authorised signatories on your iBB Application form.

First Name   
Surname   
Business Email address   
Telephone Number

## Section 2: Change of Address

Please complete the new Customer Contact Address in the boxes provided below (if required)

Group Lead Entity  Group Entity  Single Entity



Information correct as at November 2019

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**ATTENTION!** The ORIGINAL form must be kept in the customer file and a COPY should be scanned.

If you wish to query the status of your request you can contact the iBB Set up and Amends Team at [ibusinessbanking@aib.ie](mailto:ibusinessbanking@aib.ie)

I confirm that the customer has requested this amendment.

Customer Owner

PRINT NAME


SIGNATURE

DATE

	Day			Month			Year		
		/			/				